



March 15, 2011

«Tenant1»
«Tenant1HomeAddress»

Dear «Tenant1»,

It's hard to believe it is almost time to move into your new home! This is a reminder that the total for the first month's rent of **\$«FirstMonthRent»** for **«PropertyAddress»** must be postmarked on or before August 1st, 2010.

Your Move In Date is: «BeginDate»

Your Lock Change Fee of **\$75.00** will also be due on the day that you pick up your keys. Please make the lock change fee payable on a separate check.

Please remember that all Guarantee forms must be received in our office prior to picking up keys. If we do not have ALL Guarantee forms received in our office, we will not be able to hand out keys.

Please refer to the enclosed brochure for information on picking up your keys, payment address and utilities.

If you have any questions, please feel free to give us a call at **(812) 339-2115**. Happy moving!

Yours truly,

Parker Real Estate Management