

Parker Real Estate Management, Inc.  
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Bloomington, IN 47402

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rentals@parkermgt.com  
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June 10, 2005

«Tenant1»  
«Tenant2»  
«Tenant3»  
«Tenant4»  
«Tenant5»  
«Tenant6»  
«Tenant7»  
«Tenant8»  
«PropertyAddress»  
Bloomington, IN «Zipcode»

**RE: MOVE OUT INSPECTION FOR «PropertyAddress»**

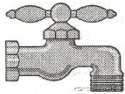
Dear Residents,

It's been nice to rent to you! We have scheduled your move out inspection to be conducted on **DATE:** «EndDate» **at TIME:** \_\_\_\_\_ **AM/PM.** Though you are not required to be at this move out inspection, you are more than welcome to join me. Unfortunately we cannot reschedule the date or time of your inspection due to staffing constraints and high volume of workload during this time of year.



**Please read the enclosed brochure...**

Giving you information on returning your keys and our expectations for cleaning and the costs of cleaning services if we must clean on your behalf.



**If you pay your own water bill...**

Please provide proof of payment for your last bill. We must have this to process your security deposit refund.



**Please provide your forwarding address in writing on the enclosed postcard.**

Your security deposit refund will be mailed within 45 days of the end date of your lease to the address you provide. It will be refunded as shown on your Security Deposit Form that you signed with your lease.

If you have any questions, please feel free to give me a call at 339-2115, Monday – Friday from 9-5.

Yours truly,

Candi Mullis  
cmullis@parkermgt.com